

**BPAP Meeting Minutes 1/24/2025 - Approved 2/21/2025**

1. Call to Order - 11:03 a.m.

Members Present:

Keller Magenau, Chair, non-voting

Liz Auchincloss, Classified Staff (remote)

Jason Thornell, Classified Staff

Paulmena Kelly, Confidential Staff

Joshua Ramirez, Academic Senate (remote)

Kim Monda, Academic Senate (remote)

Daniel Spitz, Faculty Representative (remote)

Christopher Johnson, Advancing Leadership Association

Michael Medel, Advancing Leadership Association

Members Absent:

Linda Esparza Dozer, Advancing Leadership Association

Valdas Karalis, Classified Staff

Dan Le Guen-Schmidt, Executive Committee

Bruce Tan, Associated Student Government

Cornelia Alsheimer-Barthel\*, Faculty Association, non-voting

2. Approval of Minutes of November 15, 2024

a. BPAP Minutes - 11/15/2024

**M/S/C (Monda/Kelly)** to approve the minutes. The motion passed unanimously.

3. Public Comment

Limited to 3 minutes per speaker and 15 minutes total

There were no public comments.

4. Information

a. BPAP email vote taken 12/13 (sent 12/6)

Eight responses (out of 11 - quorum is 7; passing vote is 75% of voting members)

1. AP 2710 Conflict of Interest–PULLED

2. BP 2430 Delegation of Authority to the Superintendent/President

3. BP 2432 Superintendent/President Succession

4. BP 3250 Institutional Planning

5. BP 7160 Professional Development

i. Items 2-5 passed and are ready to move over to BoT Policy Subcommittee

b. Legal Update #45 - received and in progress

5. Action

Board Policies and Administrative Procedures Committee

- a. Confirm spring meeting day/time. Proposal: continue 1st and 3rd Fridays, 11:00am-12:30pm  
Members discussed continuing to meet as scheduled, with a standing option to attend remotely.

**M/S/C (Monda/Kelly)** to maintain in-person meetings as a preference and Zoom will remain available for remote participation as needed. Constituent groups are expected to ensure that there is at least one of their members present in person. The motion passed unanimously.

- b. Propose virtual distribution of items for constituent review in lieu of next meeting, Feb 7 (All College Day).  
The committee agreed unanimously by consensus. Alternate dates may be proposed in future years due to expected conflicts with in-service events.

6. Returned to Chapter Leads

1. AP 7211 Faculty Service Areas, Minimum Qualifications, and Equivalencies
2. AP 3721 Email
3. AP 2710 Conflict of Interest

7. Out for Feedback

The following revisions are currently being reviewed by constituent groups and will return to BPAP once feedback has been collected and considered by Chapter Leads.

**Feedback Due February 14 for vote on February 21.**

1. BP 3445 and AP 3445 Animals on Campus

8. Report Out - Approval/Adoption, Fall 2024

- a. Minor/Non-Substantive Legal Updates
  - i. Approved by BPAP 10/4/2024
  - ii. Updated on the website 10/28/2024
  - iii. To be agendized as information at CPC \_\_\_\_
- b. AP 3415 Immigration Enforcement Activities
  - i. Approved by BPAP 10/18/2024
  - ii. Approved by Superintendent/President 10/31/2024
  - iii. Posted on the website 11/1/2024
  - iv. To be agendized as information at CPC \_\_\_\_
- c. AP 5700 Intercollegiate Athletics
  - i. Approved by BPAP 11/1/2024
  - ii. Approved by Superintendent/President \_\_\_\_
  - iii. Posted on the website \_\_\_\_
- d. BP 2015 Student Trustee  
BP 2310 Regular Meetings of the Board  
BP 2315 Closed Session  
BP 2355 Decorum

Board Policies and Administrative Procedures Committee

BP 3420 Equal Employment Opportunity

BP 5050 Student Equity and Achievement Program

BP 7120 Recruitment and Selection

- i. Approved by BPAP 11/1/2024
- ii. Policy Subcommittee 12/2/2024
- iii. Board first reading \_\_\_\_ (held to seat the new Board; agendizing in Feb.)
- iv. Board second reading and adoption \_\_\_\_
- v. Posted on the website \_\_\_\_

e. AP 3540 Sexual and Other Assaults on Campus

- i. Approved by BPAP 11/15/2024
- ii. Approved by Superintendent/President 11/25/2024
- iii. Posted on the website 11/25/2024
- iv. To be agendized as information at CPC \_\_\_\_

f. BP 7340 Leaves

- i. Approved by BPAP 11/15/2024
- ii. Policy Subcommittee 12/2/2024
- iii. Board first reading \_\_\_\_ (held to seat the new Board; agendizing in Feb.)
- iv. Board second reading and adoption \_\_\_\_
- v. Posted on the website \_\_\_\_

g. BP 2430 Delegation of Authority to the Superintendent/President

BP 2432 Superintendent/President Succession

BP 3250 Institutional Planning

BP 7160 Professional Development

- i. Approved by BPAP 12/13/2024
- ii. Policy Subcommittee \_\_\_\_
- iii. Board first reading \_\_\_\_
- iv. Board second reading and adoption \_\_\_\_
- v. Posted on the website \_\_\_\_

9. Items for Future Consideration

- a. AP 2410 Board Policies and Administrative Procedures
- b. AP 4040 Library Services
- c. BP 4100 Graduation Requirements for Degrees and Certificates
- d. BP 5010 Admissions and Dual (Concurrent) Enrollment
- e. AP 7126 Background Checks
- f. AP 7127 Restrictions Governing the Employment of Applicants with Criminal Records

10. Meeting Schedule

Fall 2024: 1st and 3rd Fridays, 11:00am-12:30pm

~~September 20: Organizational Meeting~~

~~October 4~~

~~October 18~~

~~November 1~~

Board Policies and Administrative Procedures Committee

~~November 15~~

~~December 6 – canceled due to schedule conflict~~

Fall Legal Update #45 received November 2024

Spring 2025: 1st and 3rd Fridays, 11:00am-12:30pm

January 24

February 7

February 21

March 7

March 21

April 4

April 18

May 2

May 16

Review membership for 2025-2026 to finalize by May

Spring Legal Update to be completed by June

11. Adjournment - 11:28 a.m.