



### **Laboratory Assignments:**

You will be required to complete a lab manual each week during lab except on exam days. **It is your responsibility to print out each week's lab manual from Canvas on your SBCC Pipeline account and to bring it to lab each week.** Each lab manual is worth 15pts and must be each student's own work. Completed lab manuals are due the following week unless noted otherwise by the instructor. There are no make-ups for missed lab manuals. **Important:** Students are required to check-out with the lab instructor prior to leaving lab each week to show that you have completed the required lab assignment and animal drawings. Failure to check-out will result in a 5pt deduction from your lab manual score each time this occurs

### **Laboratory Exams:**

Lab exams are 'open-book' exams- lab notebooks & lab manuals may be used during the exam. Photocopied drawings or photographs are not allowed during these exams. The final lab practicum is a non-comprehensive exam and will only include material covered since the first lab practicum.

### **Student Evaluation:**

Grades are awarded based on laboratory notebooks, quizzes, lab manuals, and 2 lab exams. For lab notebook guidelines please refer to the first several pages of lab manual #1. You are required to bring your lab notebook to every lab. The instructor will check your notebooks periodically during labs and they are to be turned in on the day of your final lab practicum. Lab notebooks will be graded according to: 1) complete set of animal drawings, 2) correct date & format, 3) Correct taxonomic info provided, 4) proper sequence of lab material, 5) Lab participation, 6) Drawings: Accuracy, effort, & detail, 7) Notebook: Overall completeness, orderliness, & appearance

		<u>Course Grade Scale:</u>
Quizzes (13)	65pts (5pts/ea.)	90-100% A
Lab Manuals (14)	210pts (15pts/ea.)	80-89% B
Laboratory Notebook	100pts	70-79% C
Laboratory Practica (2)	200pts (100pts/ea.)	60-69% D
		0-59% F

### **Accommodations for Students with Disabilities:**

Disabled Student Programs and Services (DSPS) coordinates all academic accommodations for students with documented disabilities at Santa Barbara City College. If you have, or think you might have, a disability that impacts your educational experience in this class please contact DSPS to determine your eligibility for accommodations. DSPS is located in the Student Services (SS) Building, Room 160. Their phone number is [805-730-4164](tel:805-730-4164).

If you are already registered with DSPS please submit your accommodation requests via the '***DSPS Online Services Student Portal***' as soon as possible. This needs to be done each semester. *If you have any questions or concerns about your accommodations, please make an appointment with a DSPS Counselor.*

Please complete this process in a timely manner to allow adequate time to provide any special accommodations necessary.

### **Additional Comments:**

I am very excited to have you in my animal diversity lab this semester! I am here to help you succeed and I am always available to help you with any concerns or issues that may arise during the course of the semester. I can always be reached via email and usually have time to talk at the end of lab. I am more than willing to schedule a meeting outside of lab hours if you feel the need to discuss matters further. In addition, please let me know if you need further assistance and I will provide you with contact information for any of the student services provided on campus.